

ADMISSION REQUIREMENTS AND PROCEDURES FOR THE DOCTORAL PROGRAMS

- Submit to the Office of Admissions a completed graduate application, prior to deadline dates, accompanied by the appropriate fee
- Official Transcripts from all previously attended colleges and universities
- A grade point average of at least 3.25 on a scale of 4.0
- Three letters of recommendation (two must be from former professors)
- Curriculum Vitae
- Statement of Purpose
- Interview with Faculty

OFFICIAL TRANSCRIPTS

Official transcripts from all undergraduate and graduate institutions attended must be submitted to the Admissions Office. Applicants to the PsyD Program must have obtained at least a bachelor's degree from an institution accredited by a national or regional accrediting body recognized by the United States Department of Education. Consideration will also be given to applicants enrolled in an institution of higher education outside the United States whose standards of training are substantially equivalent to the standards of training of those institutions in the United States.

International students must submit an official evaluation of academic credentials by an authorized agency. Please refer to the Catalog section entitled International Students for a detailed description of this requirement.

GRADE POINT AVERAGE

Applicants must have an undergraduate or graduate grade point average (GPA) or equivalent of 3.25 or higher to be considered for admission.

RECOMMENDATION LETTERS, RESUME, AND STATEMENT OF PURPOSE

- Three letters of recommendation, of which two must be from former professors
- A current resume/vitae
- A Statement of Purpose which should be a double spaced, typed, and one to two pages in length articulating career goals.

PREREQUISITES

Completion with a grade of "B" or better the following prerequisites either at the undergraduate or graduate level:

- Abnormal Psychology
- Statistics
- Research Design

INTERNATIONAL APPLICANTS

International applicants must also meet the following requirements:

- Appropriate immigration status.
- Evaluation of foreign credentials by authorized agency, if applicable.
- Have all admission credentials on file at least 90 days prior to the beginning of the session of expected enrollment.

ADMISSION PROCEDURES

After all documentation and credentials have been received by the Office of Admissions, the applicant's file is forwarded to the Program. The file is first reviewed by faculty who determine if an interview should be granted. The decision of the faculty to interview a prospective student does not indicate or imply acceptance. After an interview is granted, the applicant will be evaluated by the faculty to determine if s/he meets criteria for admission. If the applicant is approved for admission, a letter of acceptance is issued by the Office of Admissions. Upon notification of acceptance, the University requires confirmation of acceptance by receipt of a non-refundable deposit toward fees and tuition. Ultimately, Carlos Albizu University reserves the right to reject any applicant.

IDENTITY VERIFICATION

Upon admission to the Program, the student must provide the Office of Admissions with one recent 2X2 photograph before the end of the first academic session following matriculation. The admission file will not be considered complete until such requisite has been met.

TRANSFER OF CREDITS POLICY

Courses which have been completed more than five (5) years prior to the date for which the student applies for admission to the University can only be transferred with the approval of the Program Director. There is no time limit for the transfer of credits from completed degrees at Carlos Albizu University. Only courses completed at an accredited institution of higher learning and passed with a grade of "B" or better (3.00 on a 4.00 scale) will be accepted for transfer.

The maximum number of credits that a student in the Psy.D. Program may transfer from another institution is twelve (12). Students who leave the Program to pursue a degree in CAU's Terminal Master of Psychology Program may transfer a maximum of 30 credits upon admission to the Program. The total number of credits that students will be eligible to transfer will vary according to their intended concentration or program.

CLINICAL PRACTICA

All Psy.D. students are required to complete their clinical practicum training at the Goodman Psychological Services Center and/or at an external agency designated by the Assistant Director of Clinical Training. Clinical practicum is a supervised experiential training designed to enhance the student's clinical skills. Students must register for P.530 - Clinical Practicum every academic session until the completion of the Clinical Practicum requirements. All clinical practicum students are required to undergo fingerprint analysis and background screening prior to receiving clearance to interview, treat and/or evaluate clients. Upon first

enrollment in clinical practicum (Pre-Practicum) all students are to contact the Goodman Center staff to complete this process.

RESIDENCY REQUIREMENT

Full time residency of a minimum of three years is required of all students (full time and part time) enrolled in the Doctor of Psychology Program.