



April 27, 2020

TO: ALBIZU UNIVERSITY STUDENTS

SUBJECT: EMERGENCY FINANCIAL AID GRANTS TO STUDENTS UNDER THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT

As I shared before, Albizu University received an allocation of \$1,453,598.00 under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Half of these funds, \$726,799.00, are allocated to Emergency Financial Aid Grants to students of the Miami and San Juan Campuses, and the Mayagüez University Center.

The Federal legislation was created to provide students with funds to cover expenses related to disruptions of campus operations as a result of the coronavirus crisis. This includes eligible expenses such as food, housing, course materials, technology, health care, and childcare. Albizu University will distribute the funds according to the guidance provided by the United States Department of Education (USDE). Therefore, as communicated by the USDE: "Only students who are or could be eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, as amended (HEA), may receive emergency financial aid grants". Students who were enrolled in exclusively online programs at the time of the COVID-19 disruption are not eligible to be awarded aid under these grants.

The funds were transferred to Albizu University today. We will start the disbursement process this week. The Chancellors will be providing instructions related to the distribution of funds and how you will indicate your acceptance of the aid, should you choose to accept it. If you do not accept the aid, it may then be reallocated to other students in need.

Cordially,

José Pons Madera, PhD  
President



MEMO

TO: Albizu Miami Campus Students

FROM: Tilokie Depoo, Ph.D., Chancellor

RE: Distribution of the *Higher Education Emergency Relief Funds* received through the Coronavirus Aid, Relief and Economic Security Act

DATE: April 29, 2020

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I hope you continue to be healthy and safe. As you know, Albizu University received an allocation of funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Albizu University is allocating a total of \$821,000 for Emergency Financial Aid Grants directly to students.

Albizu University will distribute the funds according to the guidance provided by the United States Department of Education (USDE). Therefore, as communicated by the USDE: "Only students who are or could be eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, as amended (HEA), may receive emergency financial aid grants". Further, students who were enrolled in exclusively online programs at the time of the COVID-19 disruption are not eligible to be awarded aid under these grants.

The Grants will be distributed to Albizu students who submitted a FAFSA for the current academic year ("TIV Students"). The funds will be allocated for distribution among all active campus-based TIV Students enrolled in the Spring 2020 term in accordance with the formula described below. Students who have been on Leave of Absence status since the start of the Spring 2020 academic term will not be included as active or TIV Students for purposes of the formula and will not receive funding. The allocations will be as follows:

**EFC of 0**

TIV Students who had an EFC of 0 on their most recent ISIR's, who are enrolled in the Spring 2020 term and were active students as of March 16, 2020, when the University moved instruction to online will receive an allocation estimated to be \$400.00

**EFC of greater than 0**

TIV Students who listed an EFC of greater than 0 on their most recent ISIR's and who are enrolled in the Spring term and were active students as of March 16, 2020, when the University moved campus-based instruction to online will receive an allocation estimated to be \$200.00.

TIV students, as defined above, will receive an email from the Financial Aid Director advising about the process to be followed in order to access the Student Self Service platform which will have two options: (1) Accept and Sign Personal Agreement or (2) Decline. **Acceptances must be received on or before May 15, 2020.**

I want you to know we are working expeditiously in ensuring the disbursements go out as soon as possible and appreciate your patience during this process.

**Miami:** 305-593-1223 2173 N.W. 99 Avenue, Doral, Florida 33172-2209 [Albizu.edu](http://Albizu.edu)

Dear Student,

I hope this message finds you and your family healthy.

You are receiving this email because based on the criteria of the CARES Act, you are eligible to receive a grant from the federal government.

To request this assistance, please follow these steps:

1. Log into the **Albizu Self Service portal** at <https://selfserv.albizu.edu>
2. Locate User Options on the left Main menu of self-service.
3. Under User Options, locate the submenu '**Required Agreements**' and select by clicking on the link.
4. Once you see the 'Required Agreements' list, locate the agreement called '**CARES Act (HEERF) Student Agreement**.'
5. Select your option, **Accept or Decline**, by pressing View under Action.

After you have selected the 'Accept' option, the Finance Department will proceed to disburse the grant through your direct deposit account. You will receive a check if we do not have your direct deposit information on file.

If you have any questions, please contact us at [aufaid-mia@albizu.edu](mailto:aufaid-mia@albizu.edu) or calling us at 305-5931223 extension 3104, 3195, or 3164.

Sincerely,

Osmyn Gonzalez  
Director of Financial Aid