



Miami: International Student Office/PDSO | Email: international-students@albizu.edu | Phone: (+1) 305-593-1223, ext. 3244

Albizu University CPT Compliance Form

Student instructions: The United States allows eligible international students the opportunity for Curricular Practical Training (CPT), an alternative study, internship, or other type of required practicum that relates to the academic program of study. The list below outlines the primary responsibilities of international students for maintaining legal status in the United States while engaged in CPT. Please review it and then sign to certify that you understand the contents. Return the completed original form (no copies, faxes, or scans will be accepted) to the International Student Office.

In order to engage in CPT as an international student, you must:

1. Have been a full-time student for one academic year in any program other than English as a Second Language.
2. Be enrolled in a program of studies that includes practical training as part of the established curriculum.
3. Meet the published standards for satisfactory academic progress in your program.
4. Submit your application while still engaged in your degree program.
5. Apply for a U.S. Social Security Number if you receive financial compensation of any kind.
6. Keep complete records of your employment or volunteer history, including dates and hours worked, paystubs (if applicable), and letters from employers verifying paid or volunteer work.
7. Report any legal changes (such as name change, new residential or mailing address, employment, loss of employment, and departure from the United States) by email to your Albizu University PDSO/DSO within 10 days of the event.
8. Report the following information by email to your PDSO/DSO (even if there are no changes) every six months starting on the day you begin your CPT and ending no later than your final day of CPT: (1) full legal name, (2) SEVIS ID #, (3) current mailing and residential address, (4) name and address of current employer.

Note: If you will be engaged in 12 months or more of full-time CPT, you are ineligible for OPT. If you engage in part-time CPT, you will also be eligible to participate in OPT.

Student Information	
I have read and understood the above-listed requirements and agree to follow all of them in order to remain in compliance with F-1 laws and regulations. I understand that I may be denied future immigration benefits if I fail to comply with U.S. and Albizu University requirements during my Curricular Practical Training.	
Signature	Date (mm/dd/yyyy)
Name (Print)	Albizu University Student ID #
Email Address (during CPT period)	Phone Number